



## Halton Poverty Roundtable

**POSITION: Director of Community Engagement**  
**LOCATION: Burlington Office, United Way of Halton & Hamilton**  
**SALARY: \$60,000 - \$65,000**

Are you passionate about community collaboration? Do you consider yourself a servant leader? Are you energized by the idea of driving the realization of a community generated vision?

If you said yes to all of these questions then this may be the ideal role for you!

### Nature and Scope of role

Lead the HPRT	Manage delivery of priorities	Grant and Fundraise	Connector
Develops and renews Strategy. Manages the Board. Builds inclusive culture and expands membership.	Ensures communication timely and accurate. Volunteer leaders are motivated and directed. Priorities deliver against Milestones.	Understands funders and what's available. Writes timely and effective grant applications. Experience in fund raising.	Brings a strong network. Fearless at expanding their network. Builds productive relationships. Comfortable as the Face of HPRT.

Reporting to the Board Chair, the Director of Community Engagement leads and oversees the development of strategy, planning, implementation, and delivery of the initiatives of the HPRT.

The Director is committed to the mission, vision and values of the HPRT, and has strong communications skills, strong inclusive group process design and management skills, financial management, relationship-building, and network skills.

The ideal leader will have a passion for driving change and facilitating the community engagement necessary to eliminate poverty in Halton.

### Qualifications

- Master's degree and/or equivalent combined experience in a leadership role in the non-profit sector required.
- Experienced partnership development manager and strong community engagement skills
- Experienced in grant writing, project management, reporting, and evaluations.
- Flexibility to accommodate early morning, evening, and weekend speaking engagements/ events.



## Core Competencies

This position requires the following core competencies:

**Collective Impact & Community Collaboration Expertise:** As the backbone support to this Collective Impact movement committed to eliminating poverty in Halton, the Director must have experience in aligning and coordinating activities between stakeholders, creating shared measurement, continuing to engage a broad range of stakeholders in the dialogue, and work to build broad public will.

**Systems Leader Mindset:** An understanding that this work is not about driving the change, rather it is about creating the conditions that engage members to work together to produce change. Adept at helping stakeholders see the larger system (big picture) when it is obscured by differing mental models, varied organizational aims, and a short history of collaboration.

**Experienced Fundraiser:** Strong competency in writing grant proposals, developing strategic funding partnerships, cultivating donor relationships, and ensuring donors and partners are recognized.

**Outcomes Thinking:** Visualizes, understands, and articulates goals and outcomes. The Director takes the feedback from the membership and formulates strategies, plans, and actions to achieve this co-created vision.

**Diversity and Social Inclusion:** Seeks, values, welcomes, and empowers people with different opinions, backgrounds and experiences to contribute their gifts to create community change. This leader must be committed to creating an inclusive space for *all* HPRT conversations.

**Political Acumen:** The Director represents the non-partisan position of the Halton Poverty Roundtable and is able to manage the political influences and interests both within and outside the HPRT. The Director is skillful in obtaining buy-in, active support, and success in municipal, provincial, and federal government engagement.

This posting will be open until **Friday, November 24<sup>th</sup>, 2017 at 4:00pm.**

Please submit a cover letter and resume to [leena@haltonpovertyroundtable.com](mailto:leena@haltonpovertyroundtable.com).

No calls please. We thank all applicants for their interest in advance and will contact candidates if they are selected for an interview.